



## Board Meeting Minutes

**May 22, 2025 - 10:30 am**

1221 Farmers Lane, Suite F

Santa Rosa, CA 95405

<https://us02web.zoom.us/j/89546736157>

(669) 900-9128

Meeting ID: 89546736157

- 1. Call to Order, Determination of a Quorum, Introductions:** Chair Bruce Abelli-Amen determined the quorum and called the meeting to order at 10:32 am.

Directors Present: Bruce Abelli-Amen, John Nagle, Steve Worrell, Fred Euphrat, Isaac Jenkins

Directors Absent: Ariana Reguzzoni

Associate Directors Present: Chris Peterson, John Gorman, Brynn O'Donnell, Rob Lawson, Allyson Souza, Dennis Murphy (joined at 11:37am).

Associate Directors Absent: NA

Staff Present: Christine Kuehn, Adrienne Pettit, Jen Franco, Jessica Pollitz, Genevieve Tarino, Maria Wnorowski, and Anya Starovoytov.

Others Present: Helaine Berris.

**Additions/Changes to the Agenda (Gov. Code 54954.2 (B)):** None

- 2. Consent Calendar:** Approval of May Board Meeting Agenda, March and April Board Meeting Minutes.

**Motion to approve:** John Nagle, **2nd:** Fred Euphrat. Motion passed, 5 ayes.

**Ayes:** Abelli-Amen, Nagle, Worrell, Euphrat, Jenkins

**Nayes:** None.

- 3. Public Comment:** None.

- 4. Information Items:**

**A. NRCS Report:** no report.

**B. New UCCE Water & Soil Advisor Introduction:** Helaine Berris, Water & Soil Advisor for Sonoma, Napa, Marin, Mendocino Counties at the University of California Cooperative Extension, was introduced to the Board. She will provide outreach for on-farm water management to develop best implementation practices to help agricultural producers. She hopes to collaborate with SRCD to serve local producers.

**C. North Bay Forest Improvement Program Presentation:** Forestry Project Manager, Genevieve Tarino, presented on the North Bay Forest Improvement Program (NBFIP). Genevieve provided an overview of the contract, deliverables, and program goals. The program is funded by CALFIRE's Wildfire Resilience and Forestry Assistance Grant and is administered by Conservation Works. The Board asked questions.

## Action Items:

- A. **Acceptance of FY24-25 Q3 Financial Report:** Adrienne Pettit presented this item. She highlighted that similar to Q2, the surplus at the close of Q3 exceeds the planned surplus for the fiscal year. She also highlighted the increase in operating cash reserves—37.7% funded at the close of Q3 versus 32% funded at the close of Q2—and the expectation of transferring additional funds before the fiscal year-end. Lastly, she addressed a question Director Worrell raised during the last meeting regarding operating cash on-hand . The Board asked questions and discussed.

**Motion to Approve:** Fred Euphrat, 2<sup>nd</sup>: Steve Worrell. Motion Passed, 5 ayes.

**Ayes:** Abelli-Amen, Nagle, Worrell, Euphrat, Jenkins

**Nays:** None.

- B. **Acceptance of FY24-25 Q3 Investment Report:** Adrienne Pettit presented this item. The Board asked questions and discussed.

**Motion to Approve:** Fred Euphrat, 2<sup>nd</sup>: John Nagle. Motion Passed, 5 ayes.

**Ayes:** Abelli-Amen, Nagle, Worrell, Euphrat, Jenkins

**Nays:** None.

- C. **Adoption of Resolution No. 2425-005 Authorizing Reapplication for a Revolving Line of Credit With Exchange Bank and Designating Individuals Authorized to Approve Line of Credit Transactions:** Adrienne Pettit presented this item, answered questions, and provided further information.

**Motion to Approve:** Fred Euphrat, 2<sup>nd</sup>: John Nagle. Motion Passed, 5 ayes.

**Ayes:** Abelli-Amen, Nagle, Worrell, Euphrat, Jenkins

**Nays:** None.

- D. **Approval of Updated Investment Policy:** Presented by Adrienne Pettit and the Executive Committee. Adrienne reminded the Board that annual of review of the policy is required by state law.

**Motion to Approve:** Steve Worrell, 2<sup>nd</sup>: John Nagle. Motion Passed, 5 ayes.

**Ayes:** Abelli-Amen, Nagle, Worrell, Euphrat, Jenkins

**Nays:** None.

## 7. Update Items:

- A. **Executive Committee:** The Executive Committee met before the May 22, 2025 Board meeting to review and approve the updated Investment Policy. Meeting notes will be included in the June Board packet.
- B. **Board Development Committee:** No meeting was held.
- C. **Technology Committee:** No meeting was held.

- D. Ad Hoc Strategic Planning Committee:** Christine Kuehn gave an update that the committee had met on May 21, 2025 and meeting notes will be included in the June Board packet. The committee reviewed a draft of the Strategic Plan. The draft plan will go to staff and the Board for feedback and then the committee will reconvene. The goal is to have the Strategic Plan approved at the July 2025 Board meeting.
- E. GSA Updates:** Director Isaac Jenkins attended a Sonoma Valley community meeting. Sonoma RCD was in attendance providing outreach to address groundwater decline.
- F. All Director Updates:** Director Bruce Abelli-Amen attended a Wildfire Resilience Work field tour at Monte Rio Redwoods Regional Park and highly recommends it to others.
- G. Executive Director & Other Staff Updates:** Adrienne Pettit announced that her separation date from Sonoma RCD has changed and will now be Friday, July 11<sup>th</sup>. It is expected that she will overlap with her successor for at least three weeks. Christine Kuehn gave federal funding and Proposition 4 updates.

**Future Agenda Items:**

- 9. Adjournment:** The meeting was adjourned at 12:30 pm.