



## Board Meeting Minutes

**June 27, 2024 - 10:30am**

1221 Farmers Lane, Suite F

Santa Rosa, CA 95405

<https://us02web.zoom.us/j/82991941484?pwd=TDRFS3pRM21jQVM3VG5aYUJETC9ndz09>

(669) 900-9128

Meeting ID: 837 7665 9899

- 1. Call to Order, Determination of a Quorum, Introductions:** Chair Bruce Abelli-Amen determined the quorum and called the meeting to order at 10:37 am.  
Directors Present: Bruce Abelli-Amen, John Nagle (11:11 am arrival), Ariana Reguzzoni, Isaac Jenkins, and Steve Worrell.  
Directors Absent: None.  
Associate Directors Present: Fred Euphrat, Dennis Murphy, Chris Peterson, John Gorman.  
Emeritus Directors Present: Earle Cummings  
Staff Present: Christine Kuehn, Adrienne Pettit, Aaron Fairbrook, Anya Starovoytov, Maria Wnorowski, and Karen Saler.  
Others Present: None.
- 2. Additions/Changes to the Agenda (Gov. Code 54954.2 (B)):** None.
- 3. Consent Calendar:** Approval of June Board Meeting Agenda and May Board Meeting Minutes.  
Motion to approve: Isaac Jenkins, 2nd: Steve Worrell Motion passed, 4 ayes.  
**Ayes:** Abelli-Amen, Worrell, Reguzzoni, Jenkins.  
**Noes:** None.  
**Abstentions:** Nagle
- 4. Public Comment:** None.
- 5. Information Items:**
  - A. NRCS Report:** None.
  - B. Trinity Ridgeline Fuel Reduction Project Presentation:** Water Resources Program Director, Aaron Fairbrook provided a presentation to the Board highlighting the completion of the Trinity Ridgeline Fuel Reduction Project followed by time for questions.
  - C. Executive Director 90-Day Performance Review Process:** Board Chair Abelli-Amen and Director of Finance and Administration, Adrienne Pettit presented this item and answered questions from the Board about the evaluation process. The evaluation will occur at the July 2024 Board meeting and will be held in closed session.

## 6. Update Items

- A. Executive Committee:** Held a meeting in May regarding the investment policy which went for Board approval. Held a meeting in June regarding the interim audit and budget process to support internal transparency.
- B. Board Development Committee:** No meeting was held. Executive Director Kuehn will send a date to meet at the end of the month to convene.
- C. Technology Committee:** No meeting was held.
- D. Director Updates:** Board Chair Abelli-Amen reported on Petaluma Valley GSA past meeting challenges presenting information and suggested that Directors currently serving a GSAs communicate and collaborate with RCD staff on joint messaging about our work. Board Chair Abelli-Amen also addressed the filling of Ron Rolleri's vacancy at the July regularly scheduled board meeting. Director Jenkins reported on Sonoma GSA which approved their budget and is in the early stages of a pilot program to address aquifer replenishment and health. Associate Director Murphy reported on updates working with LAFCO in the Alexander Valley.
- E. Executive Director & Other Staff Updates:** Executive Director Kuehn provided updates on RCD staff activities. The Board asked questions and discussed.
- F. GSA Updates:** Shared during Director updates.

## 7. Action Items:

- a. **Approval of Q3 & Q4 Staff Report:** Executive Director Christine Kuehn presented a staff report for Quarters 3 & 4. The Board asked questions and discussed.  
**Motion to Approve:** John Nagle 2<sup>nd</sup>: Ariana Reguzzoni. Motion passed 5 ayes.  
**Ayes:** Abelli-Amen, Nagle, Worrell, Reguzzoni, Jenkins  
**Noes:** None.
- b. **Approval for a one-year extension of SRCD Strategic Plan 2021-2024:** Christine Kuehn requested a one-year extension of the Strategic Plan until June 30, 2025. The Board asked questions and discussed.  
**Motion to approve:** John Nagle, 2<sup>nd</sup>: Isaac Jenkins. Motion passed, 5 ayes.  
**Ayes:** Abelli-Amen, Nagle, Worrell, Reguzzoni, Jenkins.  
**Noes:** None.
- c. **Approval of Updated Signatory Authority Policy:** Christine Kuehn requested to remove titles that no longer have signatory authority. The Program Manager was also changed to Program Director on the signatory form.  
**Motion to approve:** John Nagle, 2<sup>nd</sup>: Steve Worrell. Motion passed, 5 ayes.  
**Ayes:** Abelli-Amen, Nagle, Worrell, Reguzzoni, Jenkins.  
**Noes:** None.  
**Approval of Updated Personnel Manual:** Adrienne Pettit presented this item, including a changes summary table. The Board asked questions and discussed.

**Motion to adopt:** Isaac Jenkins, 2<sup>nd</sup>: John Nagle. Motion Passed, 5 ayes.

**Ayes:** Abelli-Amen, Nagle, Worrell, Reguzzoni, Jenkins.

**Noes:** None.

- d. **Approval of Budget for Fiscal Year 2024-25:** Adrienne Pettit presented this item and provided an overview of the collaborative annual budget preparation process and the Board's role in budgeting. The Board asked questions and discussed.

**Motion to adopt:** Steve Worrell, 2<sup>nd</sup>: Isaac Jenkins. Motion Passed, 5 ayes.

**Ayes:** Abelli-Amen, Nagle, Worrell, Reguzzoni, Jenkins.

**Noes:** None.

**10. Future Agenda Items:** None. The next regularly scheduled meeting will be held on Thurs., July 25<sup>th</sup>.

**11. Adjournment:** The meeting closed at 1:32 pm.

**Motion to Approve:** Ariana Reguzzoni 2<sup>nd</sup>: Steve Worrell.