



Board Meeting Minutes

May 23, 2024 - 10:30am

1221 Farmers Lane, Suite F

Santa Rosa, CA 95405

<https://us02web.zoom.us/j/82991941484?pwd=TDRFS3pRM21jQVM3VG5aYUJETC9ndz09>

(669) 900-9128

Meeting ID: 837 7665 9899

- 1. Call to Order, Determination of a Quorum, Introductions:** Chair Bruce Abelli-Amen determined the quorum and called the meeting to order at 10:33 am.
Directors Present: Bruce Abelli-Amen, John Nagle, Ariana Reguzzoni, Isaac Jenkins, and Steve Worrell.
Directors Absent: None.
Associate Directors Present: Fred Euphrat.
Emeritus Directors Present: Earle Cummings
Staff Present: Christine Kuehn, Adrienne Pettit, Jessica Pollitz, Maria Wnorowski, Sophia Pruden, and Karen Saler.
Others Present: None.
- 2. Additions/Changes to the Agenda (Gov. Code 54954.2 (B)):** Christine Kuehn introduced the addition of Action Item 6H: Adoption of Resolution No. 2324-006 Identifying Authorized on the Stifel Accounts and renumbering of Action Item 6H: Board Committee Membership—Review and update as needed to Action Item 6I.
- 3. Consent Calendar:** Approval of May Board Meeting Agenda, February Board Meeting Minutes and Draft January 2024 financials. Motion to approve: John Nagle, 2nd: Steve Worrell Motion passed, 5 ayes.
Ayes: Abelli-Amen, Nagle, Worrell, Reguzzoni, Jenkins.
Noes: None.
- 4. Public Comment:** None.
- 5. Information Items:**
 - A. NRCS Report:** None.
 - B. Updated Organizational Chart:** Christine Kuehn provided an overview on the updated organizational structure to improve team capacity and supervisorial support.
 - C. Finance & Administration Updates:** Adrienne Pettit returned to the District in late April 2024 as Finance & Administration Director following the separation of Erin Rickard. She provided the Board with a summary of key finance & administration (F&A) updates and observations, including F&A staffing, financial transparency, internal controls and compliance, concerns regarding endowment fund accounting and management, impacts of delayed funder invoicing,

and the status of the FY2425 budgeting process, FY2324 audit, and personnel manual updates. The Board asked questions and provided insights and comments.

6. Action Items

- A. Approval of new Director; make a recommendation to the County Board of Supervisors to fill Beth Bruzzone's vacant position:** Board Chair, Bruce Abelli-Amen, recommended Fred Euphrat, current Associate Director, to the Board to fill the vacant Director position. After Board discussion agreed Fred Euphrat was an ideal candidate and brings a variety of skills to our Board. Motion to approve new Director: John Nagle, 2nd: Steve Worrell. Motion passed, 5 ayes.

Ayes: Abelli-Amen, Nagle, Worrell, Reguzzoni, Jenkins.

Noes: None.

Action items: Recommendation of Fred Euphrat to Board of Supervisors for Director appointment.

- B. Appointment of new Alternate Director for the Sonoma Valley Groundwater Sustainability Agency board to fill Beth Bruzzone's vacant position:** Board discussed and appointed Steve Worrell as alternate Director for the Sonoma Valley Groundwater Sustainability Agency. Motion to approve: John Nagle, 2nd: Isaac Jenkins. Motion passed, 5 ayes.

Ayes: Abelli-Amen, Nagle, Worrell, Reguzzoni, Jenkins.

Noes: None.

C. Recognition of Service:

- a. **Consider the appointment of Ron Rolleri as Emeritus Director in Memorium:** Board Chair Abelli-Amen expressed Ron Rolleri's request in resignation letter to be appointed to Emeritus Director status prior to his passing. Rolleri has been a part of the RCD board since 1998. Director Nagle suggested doing a memorial service in partnership with the RCD. Christine Kuehn is also in support. Emeritus Director Earle Cummings also offered to create a bowl in memorial with wood from his property to remain at the Sonoma RCD office with some sort of carving.
- b. **Consider the appointment of Vickie Mulas as Emeritus Director:** Board chair Abelli-Amen also brought up for consideration of Emeritus Director status, Vickie Mulas. She has been a part of the board since 2012 and has received a Gold Resolution from District Supervisor Susan Gorrin.

Motion to approve: John Nagle, 2nd: Ariana Reguzzoni. Motion passed, 5 ayes.

Ayes: Abelli-Amen, Nagle, Worrell, Reguzzoni, Jenkins.

Noes: None.

- D. Acceptance of Updated Investment Policy:** Presented by Adrienne Pettit and the Executive Committee. Adrienne explained what the updated policy entails and that annual review of the policy, as required by state law, did not occur last year. Motion to approve: John Nagle, 2nd: Ariana Reguzzoni. Motion passed, 5 ayes.

Ayes: Abelli-Amen, Nagle, Worrell, Reguzzoni, Jenkins.

Noes: None.

- E. **Adoption of Resolution No. 2324-003 Authorizing Signatures on the Exchange Bank Accounts:** Adrienne Pettit presented this item. Motion to adopt: John Nagle, 2nd: Ariana Reguzzoni. Motion Passed, 5 ayes.

Ayes: Abelli-Amen, Nagle, Worrell, Reguzzoni, Jenkins.

Noes: None.

- F. **Adoption of Resolution No. 2324-004 Designating Individuals Authorized to Approve Line of Credit Transactions:** Adrienne Pettit presented this item and explained that the \$50,000 line of credit currently has a \$0 balance.. Motion to adopt: John Nagle, 2nd: Isaac Jenkins. Motion Passed, 5 ayes.

Ayes: Abelli-Amen, Nagle, Worrell, Reguzzoni, Jenkins.

Noes: None.

- G. **Adoption of Resolution No. 2324-005 Authorizing Signatures for Funds 72403 and 72404 with Sonoma County:** Adrienne Pettit presented this item, answered board questions, and provided further information. Motion to adopt: John Nagle, 2nd: Steve Worrell. Motion Passed, 5 ayes.

Ayes: Abelli-Amen, Nagle, Worrell, Reguzzoni, Jenkins.

Noes: None.

- H. **Adoption of Resolution No. 2324-006 Identifying Individuals Authorized on the Stifel Accounts:** Adrienne Pettit presented this item and discussed the importance of separation of duties in maintaining effective internal controls. Motion to approve: John Nagle, 2nd: Ariana Reguzzoni. Motion Passed, 5 ayes.

Ayes: Abelli-Amen, Nagle, Worrell, Reguzzoni, Jenkins.

Noes: None.

- I. **Board Committee Membership—Review and update as needed:** Christine Kuehn provided Board with current board committee participation chart with the following additions and changes made to committees. Appoint Director Steve Worrell to Executive Committee, Director Ariana Reguzzoni and Director Isaac Jenkins will now join the Board Development Committee, Associate Director Fred Euphrat will remain on JEDI Committee, Director Worrell volunteered to be considered as an Alternate for the Sonoma Valley GSA Board. Christine Kuehn will check in with Associate Directors to see where they may want to join regarding committees. Motion to approve: John Nagle, 2nd: Steve Worrell. Motion Passed, 4 ayes. Director Reguzzoni had left prior to this voting.

Ayes: Abelli-Amen, Nagle, Worrell, Reguzzoni, Jenkins.

Noes: None.

7. Update Items

- A. **GSA updates:** Directors and Alternates who attended recent Sonoma Valley, Santa Rosa Plain, and Petaluma Valley GSA meetings provided updates and discussed local groundwater issues

facing users. Staff provided updates on new GSA outreach contracts secured to support with outreach and monitoring.

- B. Executive Committee Updates:** Please see notes from May Board Packet. Only update includes the announcement on May 8th regarding the Special Districts Grant Accessibility Act passing.
- C. Board Development Committee:** No meeting was held.
- D. Technology Committee:** No meeting was held.
- E. Director Updates:** Director John Nagle will meet with the Sonoma County Farm Bureau.
- F. Executive Director and Other Staff Updates:** Report out on staff capacity and reorganization Christine Kuehn presented this update. The Board asked questions and discussed.

10. Future Agenda Items: None. Next regularly scheduled meeting will be held Thurs., June 27th.

11. Adjournment: Meeting closed at 1:19 pm.