



### Minutes of the Board Meeting

September 27, 2018

1221 Farmers Lane, Santa Rosa, CA 95405

North Wing Conference Room, Suite 400

707.569.1448

1. **Call to order, Determination of a Quorum, Introductions:** Board Chair Nagle called the meeting to order at 10:00 am.  
 Directors Present: John Nagle, Bruce Abelli-Amen, Dennis Murphy, Vickie Mulas  
 Directors Absent: Walt Ryan, Ron Rolleri, Jennifer Kuszmar  
 Associate Directors present: Earle Cummings  
 Associate Directors absent: none  
 Staff present: Valerie Quinto, Adrienne Pettit, Kari Wester, Christine Kuehn, Jason Wells, Jeff Schreiber, Aaron Fairbrook  
 Others present: Jennifer Walser (NRCS)
2. **Additions/Changes to the Agenda:** Request was made to shift the Action Items right after Public Comment and to add agenda item Approval of Resolution for Lease or Finance from Toyota Financial Services. Motion to approve change M: Murphy, 2<sup>nd</sup>: Mulas. Motion passed 4 ayes.
3. **Consent Calendar:** Motion to approve consent calendar. M: Murphy, 2<sup>nd</sup>: Abelli-Amen. Motion passed, 4 ayes
4. **Public Comment:** No public comment was made.
5. **Action Items**
  - A. **(New Item) Approval of Resolution for Lease or Finance from Toyota Financial Services.**  
 Executive Director Quinto presented on this item. Motion to approve resolution M: Abelli-Amen 2<sup>nd</sup>: Murphy. Motion passed, 4 ayes.
  - B. **Approval of update to Signatory Policy.** Executive Director Quinto presented on this item. Motion to approve Option 2, as described in the memo on this item, with \$5,000 threshold for checks that require a Director as one signatory M: Abelli-Amen, 2<sup>nd</sup>: Mulas. Motion passed, 4 ayes.
  - C. **Approval of update to Landowner Agreements Policy.** Executive Director Quinto presented on this item. Motion to approve update as recommended M: Abelli-Amen 2<sup>nd</sup>: Murphy. Motion passed, 4 ayes.
  - D. **Adoption of Resolution No 1819-002, Conflict of Interest.** Executive Director Quinto presented on this item. Motion to adopt resolution M: Murphy 2<sup>nd</sup>: Mulas. Motion passed, 4 ayes.
  - E. **Adoption of Resolution No. 1819-003, Authorizing the Execution of a Grant Agreement Between the California Department of Fish & Wildlife and the Sonoma Resource Conservation**

**District for the Post Fire Forest Management and Sediment Reduction for Coho Recovery project.** Aaron Fairbrook presented on this item. Motion to adopt resolution M: Abelli-Amen 2<sup>nd</sup>: Murphy. Motion passed, 4 ayes.

**6. Approval of updated Personnel Manual (section 5 of Operations Manual & Policy Handbook).** Adrienne Pettit presented on this item and provide an additional document of revisions. Motion to approve the update plus the additional revisions as presented in the change sheet provided at the meeting M: Murphy, 2<sup>nd</sup>: Mulas. Motion passed, 4 ayes.

**7. Recommendation to Board of Supervisors to re-appoint Directors: Walter J. Ryan Jr., John J. Nagle, Jennifer Kuzmar, Bruce Abelli-Amen.** Executive Director Quinto presented on this item. Motion to approve recommendations M: Mulas 2<sup>nd</sup>: Murphy. Motion passed, 4 ayes.

## **8. Informational Items**

**A. NRCS Report:** Jennifer Walser provided a report.

**B. Forest Management programming and priorities.** Jason Wells presented on this item and answered Director questions.

## **7. Update Items**

**A. GSA Fundraising Committee Update.** No updates.

**B. GSA updates.** Board Chair Nagle and Executive Director Quinto provided updates. It was decided that an application process will be used to find a replacement for the RCD's appointee to the Sonoma Valley Advisory Committee.

**C. Executive Committee Meeting Minutes.** Executive Committee Directors provided a report. Becky Tillman will reach out to absent board members regarding a potential change in upcoming board meeting dates, to be considered at the October Board meeting.

**D. Board Development Committee.** Board Development Committee provided a report. Executive Director Quinto asked the board for any additional feedback regarding categories for potential board member candidates.

**E. Director Updates.** Board Chair Nagle, Director Murphy and Associate Director Cummings provided updates.

**F. Executive Director Updates.** Executive Director Quinto provided updates. She will forward an email out to Directors regarding participating a statewide RCD Director List Serv.

**8. Future Agenda Items.** Director Murphy expressed interest having the RCD present at homeowners associations meetings this winter to educate public on RCD programs and potential outreach for new board members.

**The meeting was adjourned at 12:13 pm.**