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## MINUTES OF BOARD OF DIRECTORS SPECIAL MEETING – July 19, 2013

Director Earle Cummings called the meeting of the Sonoma Resource Conservation District Board of Directors to order at 12:34 pm at the Finley Community Center, 2060 W College Ave, Santa Rosa, CA.

**Directors Present:** Earle Cummings, Walt Ryan, Ron Rolleri, Dennis Murphy, Delmar Friedrichsen, Garry Mahrt (in at 12:47), Tish Ward, Tom Scott (in at 12:42), Vickie Mulas

**Associate Directors Present:** None

**Directors Absent:** Steve Thomas

**RCD Staff Present:** Kara Heckert, Valerie Minton

**Others Present:** None

## CONSENT CALENDAR

July Special Board Meeting Agenda, June board meeting minutes not included.

Motion to approve consent calendar. Mulas moved, Murphy seconded. Passed, 7 ayes (Directors Scott and Mahrt not yet present).

## PUBLIC COMMENT

None.

## ACTION ITEMS

### A. Elect new Board officers

Motion to elect Dennis Murphy as Chair of the Sonoma RCD Board of Directors. Rolleri moved, Friedrichsen seconded. Elected by acclimation.

Motion to elect Tish Ward as Vice Chair of the Sonoma RCD Board of Directors. Ryan moved, Mulas seconded. Elected by acclimation.

### B. Review and Potential Acceptance of Policy and Procedures Manual

Review was completed through page 37 of the document. Staff collected comments and will incorporate them into the next draft, to be reviewed at the August board meeting.

All Directors will review Roberts Rules of Order and Sturgis Parliamentary Procedures in advance of the August board meeting.

Motion to assign Directors Ryan and Mahrt to the finance committee. Rolleri moved, Cummings seconded. Passed, 9 ayes.

Motion to assign Directors Mulas, Cummings, and Friedrichsen to the Board Development Committee. Ryan moved, Rolleri seconded. Passed, 9 ayes.

Motion to appoint an ad hoc committee (Directors Ryan and Rolleri) to further review and recommend changes to policies regarding contracting. Mahrt moved, Mulas seconded. Passed, 9 ayes.

Motion to add Directors Cummings and Friedrichsen to the Personnel Committee (in addition to standing members Chair and Vice Chair) for the purpose of reviewing and making a recommendation on the personnel sections of the Manual. Ryan moved, Mahrt seconded. Passed, 9 ayes.

<b>INFORMATION ITEMS</b>
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New RCD promotional piece.

**VIII. Adjournment:** 2:30 pm